



STUDIO ACCESS AGREEMENT: CERAMICS

DOCUMENT 018

LAST REVIEWED: JANUARY 2024

NEXT REVIEW: DECEMBER 2024

CODE OF CONDUCT

INTRODUCTION

Our Ceramics Studio Access Membership is designed for ceramicists who wish to develop their own practice independently, in a shared space, using Everybody Arts tools and equipment. It is expected that studio access members will have a basic level of clay skills - Everybody Arts offers a 12 week beginners programme in ceramics for those who are new to the medium.

Studio Access includes:

- Access to the ceramics studio for 3 hours per week (during Ceramics Studio Access opening times, Mondays 9:30am-12:30pm, Wednesdays 6:00-9:00pm and Fridays 11:00am - 2:00pm)
- Access to tools and basic materials (i.e., glazes, underglazes and slips etc.)
- A designated storage space for your own materials and tools.
- Shared spaces to store works in progress.
- Opportunity to exhibit in our group shows.
- Exclusive member offers on Everybody Arts ceramics workshops.

CONTACT

Everybody Arts

T: 01422 346900 E: info@everybodyarts.org.uk A: Everybody Arts, Shaw Lane, Halifax, HX3 9ET

New members intending to use our ceramics facilities must attend an induction to the space and equipment and read and agree to the expectations outlined below.

USE OF THE CERAMICS STUDIO

Ethos:

At Everybody Arts we use art to transform people's lives. We try at all times to foster a caring and supportive atmosphere in the workshop.

As a charitable organisation that does not work for profit we ask that all members of our community, including studio access members consider ways they can support the work we do by volunteering or donating your time, skills or resources. Examples of ways ceramics members have contributed to our charitable aims in the past include; volunteering to prepare materials, sharing expertise at a skills swap day and donating artwork for sale.

All studio users are encouraged to take joint responsibility for the efficient running of the space. This includes complying with booking procedures, use of equipment and reporting breakages, accidents and potential hazards to staff. All users are responsible for maintaining a calm and mutually conducive learning environment with respect for each other's methods of working and personal space.

General Guidance:

- Members are required to sign in and out of the studio using the log book at the studio entrance.
- All works in progress should be stored safely and considerately on relevant, designated storage shelves.
- Members should clean and dry any tools, equipment and surfaces (including floors if necessary) after they use the studio.
- Items in the studio are for use in the studio only. They must not be taken away from the ceramics studio area. This includes all equipment and materials.
- Any work, including greenware, bisqueware and glazed ware that is left behind by studio access members will be recycled or disposed of after 6 months.
- Training and demonstrations, including all health and safety aspects of the equipment and its use, will be given before you can commence any work in the space. These training sessions must be pre-arranged.

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- Members should not bring guests into the studio space without pre-arranging this with an Everybody Arts member of staff.
- We are bound by health and safety regulations. All users of the workshop must have undertaken an induction which includes health and safety training.
- All members who use the facilities should read our full risk assessment of the building [here](#).

Roles and Responsibilities:

- Technicians are here to help support your personal ceramics practice, but they aren't here to tutor you or to do your work for you.
- Additional 1:1 tutorials with a ceramics tutor, along with workshops and courses can be booked, if required, through Everybody Arts website.

Clay

Ceramics Studio Access members are responsible for providing and recycling their own clay. Clay can be purchased from Everybody Arts website. The clay on offer is an all-purpose grogged stoneware clay with a firing range of 1140°C - 1240°C. From time to time, we will have reclaimed clay to purchase at a discounted rate.

When purchasing clay elsewhere, please consider the following:

- We bisque fire to 1015°C.
- Stoneware glaze firings are 1220°C (cone 6)
- Bespoke firings can be arranged in discussion with studio technicians but may incur additional costs.
- We do not fire clay that has been sourced from gardens, wild clay etc. as all clay must be purchased from a trusted source.

Clay Exchange

Scraps of unused or unusable clay that members don't want to personally reclaim can be donated to Everybody Arts for recycling. This clay can be deposited into the relevant receptacle in the studio. For larger amounts of clay where, for instance, a project or piece has not worked out, a 'weight for weight' clay exchange can be made. NB - this will be for some reclaimed clay, the characteristics of which may vary. The reclaim clay is a mix of various different but similar stoneware clays and is suitable for both handbuilding and throwing and will fire to a light buff grey.

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Glazes, Underglazes and Slips

Ceramics Studio Access Membership includes the reasonable use of studio glazes, underglazes and slips. For larger pieces, members may be asked, at the discretion of studio technicians, to contribute to the cost of materials. Members may wish to provide their own glazes etc. in which case, the firing profiles outlined above should be taken into consideration.

Kiln Firings

The cost of firing work is not included in Studio Access Membership. Firing credits can be purchased through the website and redeemed after kiln ready work has been checked and weighed by a studio technician. The cost of firing work using Everybody Arts kilns is £4 per kilo, which roughly equates to £2 for a hand-built mug. Bisque firings and glaze firings are charged separately. We will round up or down to the nearest 500g when stamping your Firing Credits Card.

When using our kiln firing service, it is the responsibility of Ceramics Studio Access Members to:

- Ensure work is thoroughly bone dry enough for bisque firing. We reserve the right to refuse work that we deem too wet or too thick to survive the firing process - this is to protect other work in the kiln.
- Ensure work is stable enough to support its own weight in the kiln.
- Ensure no glazed surfaces come into contact with the kiln shelf. If you are using glaze that may run, you must discuss this with studio technicians.
- As a community studio, we are not able to accommodate exceptionally large pieces in shared firings. Members who wish to fire unusually large work are free to hire the whole kiln.

NB – only trained Everybody Arts technicians are permitted to load, programme and fire the kiln.

Costs

Please note that these prices are introductory and may be subject to change in future.

- Full Price Membership - £60/month
- Low Income Membership - £30/month
- Firing Credits - £10 per card.
- Clay - £15 per bag.
- Reclaimed Clay - £10 per bag.
- Hire of full kiln - £80.

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- 1:1 tuition with specialist ceramics tutor- £35

Ceramics Studio Access Times

- Mondays 9:30am – 12:30pm
- Wednesdays 6:00pm – 9:00pm
- Fridays 11:00am - 2:00pm

Membership, Holiday and Absence Policy

You are signing up to our monthly Ceramics Membership, details of which can be found in our [Ceramics Membership Fee](#) document. This is a contract to pay fees on a monthly basis to use our facilities, with notice periods outlined in the document.

We appreciate that from time to time absences may occur. Individual weekly sessions may be carried forwards in this circumstance, for example attending two sessions in a week. This must be organised through prior agreement with Matt Cameron, and within two calendar months of the initial absence.

AGREEMENT

By signing this agreement, you agree to follow the expectations outlined above and observe Everybody Arts risk assessment when working within the space.

Signed

Artist Name

Date

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